

CHANGE ORDER

COMPANY LOGO / NAME -

Street Address, City, State, ZIP

Change Order Number C -

Phone Number | Email Address

Date of Issue -

Client Name:

Project Name:

Job Site Address:

Reason for Change:

Description of Work	Labor (\$)	Materials (\$)	Total (\$)
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Total Current Charges:

1. Original Contract Amount:
2. Net Change by Previous Change Orders:
3. Contract Sum Prior to This Change Order:
4. Amount of THIS Change Order:

5. NEW REVISED CONTRACT TOTAL:

Schedule Impact: The contract time will be increased by [____] days.

Legal Disclaimer: By signing this document, the owner agrees to the described changes and the revised contract total. All verbal agreements are superseded.

Contractor Signature: _____

Date: __/__/__

Client/Owner Signature: _____

Date: __/__/__

Tired of calculating and printing these sheets? Create, send, and get the changerorder created & signed directly on your Phone/Laptop in 30 seconds at www.getchangeproof.com